

13 August 1958

General Cabell:

In response to your question regarding the ⁰³¹printing backlog, I am advised that the substance of the Office of Management recommendations concerning this matter are being implemented and should take care of this problem.

The backlog situation results from a number of things:

(1) With the move of the GPO contingent in Admin Building under CIA direction, several top and longer-term employees apparently remained with the GPO rather than joined with CIA. Thus, during that period when replacements were being broken in, there was some slack of production.

(2) The Printing Unit, in order to specialize, i.e., print all the maps at one time, and all statistical tables at another, etc., have considerable materials half-completed waiting for some other part to be printed before assembly. Thus, the backlog appears to be greater than it actually is since some portion of it has already been processed.

(3) The amount of overtime authorized by the Office of Logistics and of which employees are capable, is not sufficient to overcome the backlog as rapidly as would seem desirable. This is being improved upon.

(4) The backlog at the end of the year in the printing phase increases considerably since major contributions from other agencies to the OBI tend to crowd up at the end of the year. In turn, OBI works overtime to catch up with the editing backlog and thereby increasing the flow of material to the printer causing a hump to appear in the printing backlog at year end.

Management recommendations to meet this problem are listed on page 29. No other action is anticipated by

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